



SAN DIEGO STATE
UNIVERSITY

Georgia

How to Register in the System

Employers willing to register on Career web-page should provide given below information to ashakhnazarova@sdsu.edu . Most accounts are made active within 1 – 2 business days at no cost to employers. Information to be provided by e-mail:

1. Organization name
2. Organization ID
3. Organization Logo
4. Contact Person Full name
5. Contact person e-mail
6. Log in ID
7. Password (temporary)
8. A short description of the organization

After registration on web-page, you'll be able to provide vacancies, internships and information on other activities within your company to following e-mail: ashakhnazarova@sdsu.edu for uploading into the system. Each individual internship and job posting is subject to review and follow-up. Be sure that employment opportunities include the following:

9. Provide a detailed position description and salary
10. Fully disclose the duties, responsibilities and expectations
11. Avoid charging any fees or monetary investments for employment
12. Refrain from requiring students to participate in multi-level marketing or on campus sales and promotions